

Summer Staff Camp Counselor



Position Description: Under the supervision of the Program Manager, the Camp Counselor is responsible for positively influencing campers, parents, and staff by implementing the garden's core values of stewardship, awareness, inclusiveness, respect, excellence, and aesthetics through camp programming.

Start & End Dates: May 26th, 2025 through August 22nd, 2025

Duties and Responsibilities:

- Communicate and work effectively with groups of campers by participating and providing necessary instruction to all camper ages and skill levels
- Observe campers' behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques
- Visual and auditory ability to identify and respond to environmental and other hazards related to the programs both at camp and out of camp.
- Cognitive and communication abilities to plan and conduct activities to achieve healthy camper development.
- Help develop, carry out, and evaluate a camp program that reflects the mission of the Gardens.
- Supervise campers with attention to program, health, happiness, discipline, cleanliness, safety, routine duties, character, and skill development.
- Openness to change, new experiences, hard work, making new friends, long hours, fun, personal development, and professional development
 - Handle personal and staff-related issues and disagreements in private, mature, controlled sessions and meetings, seeking out advice from supervisors when needed.
 - Avoid gossiping, spreading rumors, and other negative dissemination of information about staff
- Willingness to follow camp standards regarding personal habits, behavior, and attitude
 - Follow all DCF Day Camp Rules & Regulations.
- Adhere to Summer Camp's Handbook & Camp Policies.
- Assist with Gardens events and workshops as needed.
 - Aid in marketing of educational programs for the public.
 - Capture photos and stories to be used for social media and marketing purposes.
- Maintain inventory of educational supplies.
- Provide visitors to the Gardens with information and support.
- Exhibit positive personal habits in health, dress, speech, and relationships with other staff that serve as a beneficial model to campers.
- Other duties as assigned.

Qualifications and Experience

- Must be 18 years of age or older.
- Must pass a background check.
- Attention to detail, excellent time-management and organizational skills, sound judgment under pressure, and ability to solve problems creatively.

- Ability to remain enthusiastic in all weather conditions.
- Excellent interpersonal and verbal communication skills.
- Interest, understanding, and commitment to the Monk Botanical Garden's mission and vision.
- General knowledge of scientific concepts and environmental issues.
- Must possess a valid driver's license.
- Must have valid CPR Certification.

Work Hours: Camp counselors typically work between the hours of 7:30am-4:30pm Monday-Friday with occasional evening or weekend hours required.

Physical Requirements: Able to stand, bend, kneel, climb, reach, pull, push, sit, grab, lift, and carry (up to 50 lbs.) daily in all weather conditions.

Reports to: Program Manager

To apply: Send a cover letter, resume, and three references to Kaytie Ruesch at kruesch@monkgardens.org. For questions, call 920-359-4488..